



Notice of Meeting of the Parish Council

Members of Plaistow and Ifold Parish Council are summoned to attend the Full Council Meeting on **Tuesday 17th June 2025 at 19:30, Winterton Hall, Plaistow.** Members of the Press and Public are welcome to attend.

Dated: 12th June 2025

Yours faithfully,

J Bromley Clerk & RFO to the Council

MEETING AGENDA

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: www.plaistowandifold-pc.gov.uk | Alternatively, please contact the Clerk for hard copies or remote access: clerk@plaistowandifold-pc.gov.uk

- | Number | Item |
|--------|---|
| 1. | Apologies for absence
Recommendation: - To receive and accept apologies for absence. |
| 2. | Disclosure of Interests
Recommendation: - To receive any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 Chapter 7 ss.26 – 37, in relation to matters on the agenda. |
| 3. | Minutes
Recommendation: - To approve the Minutes of the Parish Council meeting held on 14th May 2025 and resolve to sign via Secured Signing in accordance with S.O. 12(g). |
| 4. | Public Forum
Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Tuesday 17th June 2025.</u> In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |
| 5. | To receive reports from County and District Councillors
Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area. |

6. **Planning Matters**

1. **Neighbourhood Plan.**

Recommendation: - To note the next Working Group meeting is on 17th June 25 to follow this meeting. Winterton Hall.

7. **Financial Matters**

1) Financial Reports to 18th May 2025 to 21st June 2025

Includes income and expenditure from 18th May 2025 to 21st June 2025, the Order for Payment for June 2025 (to be circulated separately) and [bank reconciliations to 31st May 2025.](#)

Recommendation: - To receive, review and note the financial reports and appoint three signatories for the order for payments and authorising bank BACs

2) Clerk's Delegated Decisions -[Scheme of Delegation](#)

Recommendation: To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation: -

- Purchase of Seeds for a hand out for the Bio Diversity Working group Stand at the school fete. £43.99
- Purchase of Title Deeds and Plans for land surrounding Coxes Pond £28
- Payment of the budgeted and quote works to the Cricket Pavilion £1735
- Payment of the fence contractor and Ifold Play Area construction £2770 an additional £114 to the quote received £2656 as existing rail and post needed replacing.

8. **Policies**

Recommendation: to consider the updated Pension Discretion Policy responses to questions posed as an update to the Policy currently in place.

- [Existing Pension Discretions Policy](#)
- [Proposed Pension Discretions Policy.](#)

9. **Play Parks**

[See Clerks Report](#)

1. Kelsey Hall Playpark:

Recommendation: - to receive an update on this project and to discuss the bin and bench Preferences.

2. Lady Hope Playpark:

Recommendation: - to note that maintenance has been requested and is being chased from Vita Play to refix the boarding of the large play area platform surface and the fence panels.

10. **Plaistow Football Ground:**

[See Clerks Report](#)

To consider the correspondence received and discuss for an approval in principle to a grant application being made.

11. **Clerk's update & items for inclusion on a future agenda**

Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. CIO: Title Transfer Winterton Hall.
2. Tennis Court Weed Spraying. Quote TBC
3. Coxes Pond Water Testing & Fence quote. [See Clerk's Report](#)
4. Coxes Pond Roadside barrier. No action from WSCC Highways refer to WSCC Janet Duncton.
5. Biodiversity Working Group stand at the school fete. Verbal update on preparations
6. Shillinglee- Councillor canvassing and TRO application. [See Clerk's Report](#)

12. **Correspondence**

Nothing further to consider at point of publication of the agenda.

13. **Items for Church Newsletter.**

14. [Date of next meetings](#)

Recommendation: - To note the dates of forthcoming meetings:

- Finance TBC July 7.30pm Winterton Hall (possibly 22nd July)
- Planning 9th July 7.30pm Winterton Hall
- Full Council 15th July 7.30pm Winterton Hall